



Connor Downs Academy Marking Policy

Meaningful, manageable and motivating

Definitions:

Marking:

- reading, checking, monitoring, correcting (when appropriate) and (where appropriate) assessing whether pupils are below, at or above the expected standard for their age.
- providing verbal, highlighted and written guidance to pupils in order to help them to improve their knowledge, understanding and skills.

Aims:

- 1) Ensure that every pupil makes the progress of which they are capable in each lesson, leading to good progress over time from their relative starting points.
- 2) Verbal and written feedback should help pupils know what they do well and what and how they need to improve.
- 3) Marking should provide teachers with the information they need to adapt planning to meet pupils' needs.
- 4) Daily marking should, as far as possible, be conducted in the lesson with the pupil, focused on enabling progress or leading to a same-day intervention.
- 5) Termly assessments (e.g. PIRA and PUMA etc) will be marked after their completion, informing teachers of pupil progress and needs for planning and shared at pupil progress meetings.
- 6) Unaided pieces of writing (at least four a term) will be marked against agreed criteria and points for improvement collated to inform planning and shared with the class.

Marking codes and symbols:

All daily work will be marked with a green pen.

Highlight LO: **Yellow** nearly achieved

Green achieved

VF in lesson

Dot incorrect questions and **R** those that are to be corrected or write out the calculation for the children to complete.

Marking key below to be displayed in all classrooms and shared with the children.

A correct sentence or calculation.	✓
An incorrect sentence or calculation.	●
An extra special effort....house point(s) <ul style="list-style-type: none"> • super sentences • careful or thoughtful calculations 	HP
A punctuation mark missing here – what should it be?	○
Find the missing punctuation in this sentence and red response.	P
A spelling that needs correcting	sp
A new line needed	/
A new paragraph needed	//
Verbal feedback	VF
Asterix – see footnote.	*
Correction required.	R



End of unit assessment writing tasks.

Writing to be completed during a 2-3 weeks unit. At the end of the 2-3 weeks (depending on KS) will be a final write, which will be marked developmentally, with a **WOW** and a **NOW**.

Highlighting text: Green for good (linked to topic focus e.g. vocabulary and grammar).

Next steps (**NOW**) may include: up to 3 spellings, tense inconsistencies, missed punctuation which the children then respond to using their red pens (see marking symbols above).